



# Withdrawal Request Form

As an investor in the UU Common Endowment Fund, LLC (UUCEF, LLC) you are allowed to make withdrawals on a *monthly basis*. If making a request for \$100,000 or under, we require a 10 day notice prior to the end of the month. If the withdrawal request is for any amount greater than \$100,000, we require a 30 day notice prior to the end of the month. ***Withdrawal requests will be processed in the month following receipt of your request.*** In order to make a request please fill out the following information.

\*\*\*Please mail this form to the attention of Susan Helbert at 24 Farnsworth Street, Boston, MA 02210-1409. If you prefer you can also scan and email it as an attachment to [shelbert@uua.org](mailto:shelbert@uua.org) or fax it to 617-367-3237. \*\*\*

Congregation/Account Name: \_\_\_\_\_

Congregation/Account Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

UUCEF, LLC Account number: \_\_\_\_\_

Withdrawal amount: \_\_\_\_\_

Name of authorized person: \_\_\_\_\_

Signature of authorized person\*: \_\_\_\_\_

Date: \_\_\_\_\_

\*Must be an existing authorized person on file with the UUA.\*

**FOR OFFICE USE ONLY:**

Authorized Signer: \_\_\_\_\_ Amount Available: \_\_\_\_\_ ACH on file: \_\_\_\_\_ Approved: \_\_\_\_\_ Date \_\_\_\_\_