# **Financial Statements**

# Unitarian Universalist Common Endowment Fund LLC

June 30, 2017 and 2016



## Financial Statements

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Independent Auditors' Report

The Board of Trustees Unitarian Universalist Common Endowment Fund LLC Boston, Massachusetts

We have audited the accompanying financial statements of the Unitarian Universalist Common Endowment Fund LLC ("UUCEF"), which comprise the statement of net assets and the schedule of investments as of June 30, 2017, and the related statements of operations, changes in net assets and cash flows for the year then ended, and the related notes to the financial statements.

We have also audited the accompanying financial statements of the Unitarian Universalist Common Endowment Fund LLC ("UUCEF") and the underlying activities associated with the these funds previously held and managed by the Unitarian Universalist Association from July 1, 2015 through December 31, 2015, which comprise the statement of net assets and the schedule of investments as of June 30, 2016, and the related statements of operations, changes in net assets and cash flows for year ended June 30, 2016, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.





### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of UUCEF described as of June 30, 2017 and 2016, and the operations, changes in net assets, and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Mayee Hayeman Me Cann P.C.

December 11, 2017 Boston, Massachusetts

# Statements of Net Assets

	<b>June 30</b> ,			
		2017		2016
Assets:		(in thou	usands)	
Investments, at fair value				
(Cost \$158,509 in 2017 and \$153,299 in 2016)	\$	180,961	\$	158,948
Cash and cash equivalents		1,629		11,556
Other current assets		32		31
Software implementation costs, net of accumulated amortization				
of \$64 and \$39, respectively		39		64
Total assets		182,661		170,599
Liabilities:				
Accrued expenses and other liabilities		243		208
Net assets	\$	182,418	\$	170,391
		/• •/		
		(in units a	nd dollar	·s)
Shares of beneficial interest outstanding	22 47	2,092.7015	23.8	85,270.2669
Shares of conclusion interest outstanding	,+/	2,072.7013		05,270.2007
Net asset value per share	\$	8.1175	\$	7.1337
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## Schedules of Investments

			June 30,		
			2017		2016
Description	Security Type	Initial Investment Date	Fair Va	lue	Fair Value
Domestic Equity					
	Traded Equities	Various	\$ 50	),566	\$ 44,074
	Pooled Fund	4/1/2016	7	7,561	3,276
			58	3,127	47,350
International Equity					
	Traded Equities	Various		1,095	11,801
	Mutual Fund	4/1/2013		1,782	11,700
	Pooled Fund	Various		,373	14,202
			50	),250	37,703
Fixed Income					
	Traded Fixed Income	11/1/2014		3,471	8,798
	Pooled Fund	Various		7,727	30,873
0			4]	,198	39,671
Opportunistic	Northam Ermanan Ermad Erma	4/1/2015	,	5,120	4.524
	Northern European Focused Fund	4/1/2013 8/1/2009	t	802	4,524
	Hedge Fund of Funds Global Asset Allocation Mutual Fund	8/1/2009 1/1/2008	10		7,178
	Global Asset Allocation Mutual Fund	1/1/2008		9,610 5,532	17,806 29,508
Private Markets			2(	,552	29,508
T HVate Markets	UK Sterling Pooled Real Estate Fund	8/1/2015	1	,425	1,567
	Private Investment Fund	6/1/2014		,857	1,532
				3,282	3,099
Other					
	Loans and Depository Agreements	Various	1	,572	1,617
				,572	1,617
Total Investments			\$ 180	),961	\$ 158,948

## Statements of Operations

	For the Years Ended June 3			Iune 30,
		2017	, 4	2016
Investment income	\$	1,880	\$	1,600
Expenses:				
Investment manager fees		1,163		992
Consultant and other expenses		446		489
UUA administrative fees		348		344
Audit fees		39		38
Total expenses		1,996		1,863
Net investment loss		(116)		(263)
Realized and unrealized gains (losses) from investments:				
Net realized gain from investments sold		6,032		520
Net change in unrealized investment gains (losses)		16,803		(9,173)
Net realized and unrealized gains (losses) from investments		22,835		(8,653)
Net investment return (loss)	\$	22,719	\$	(8,916)

## Statements of Changes in Net Assets

## For the Years Ended June 30, 2017 and 2016

Net assets July 1, 2015	\$ 185,794
Change in net assets from operations:	
Net investment loss	(263)
Net realized gains	520
Net change in unrealized depreciation	(9,173)
Change in net investment loss	(8,916)
Change in net assets from fund share transactions	(6,487)
Total change in net assets	(15,403)
Net assets June 30, 2016	170,391
Change in net assets from operations:	
Net investment loss	(116)
Net realized gains	6,032
Net change in unrealized depreciation	16,803
Change in net investment return	22,719
Change in net assets from fund share transactions	(10,692)
Total change in net assets	12,027
Net assets June 30, 2017	\$ 182,418

# Statements of Cash Flows

	For the Years Ended June 30, 2017 2016			· · · · ·
Cash flows from operating activities:				
Change in net assets	\$ 2	22,719	\$	(8,916)
Adjustments to reconcile change in net assets to net cash				
provided by operating activities:				
Net change in unrealized (gains) losses on investments	(2	22,835)		7,797
Amortization		25		26
Purchase of investments	(.	37,089)		(22,684)
Proceeds from sales and maturities of investments	,	37,911		31,811
Changes in assets and liabilities:				
Other current assets		(1)		6
Accounts payable and accrued expenses		35		(25)
Net cash provided by operating activities		765		8,015
Cash flows from financing activities:				
Capital contributions		6,174		7,543
Capital withdrawals	(	16,866)		(14,030)
Net cash used in financing activities	(	10,692)		(6,487)
Net change in cash and cash equivalents		(9,927)		1,528
Cash and cash equivalents as of beginning of period		11,556		10,028
Cash and cash equivalents as of end of period	\$	1,629	\$	11,556

### Notes to Financial Statements (in thousands)

#### Note 1 - Business and Organization

The Unitarian Universalist Common Endowment Fund LLC ("UUCEF") is a Massachusetts limited liability company formed pursuant to a Limited Liability Operating Agreement ("Agreement") dated October 11, 2012. Activities commenced on January 1, 2016 with the transfer of assets and related ownership interests as of that date. The purpose of the entity is to provide a centralized investment vehicle for the Unitarian Universalist Association (the "Association"), its member congregations, and certain other qualified entities. The Association provides oversight of UUCEF. The Association had long managed such an investment vehicle; however, for business reasons, the Association determined that it would be prudent to house such activities within its own entity dedicated to such efforts. However, activities for the full year 2016 include the period July 1, 2015 through December 31, 2015 while such funds were still legally under direct management by the Association. This presentation was done in deference to the needs of users relative to annual information on an audited basis.

UUCEF provides an opportunity for member congregations to invest their funds utilizing professional investment management, administration and reporting capabilities. The funds are operated much like a mutual fund with the investments of UUCEF and member congregations being co-mingled such that each participant will share in the returns on the funds in pro-rata relationship to their units of ownership. New units are issued when new monies are to be invested, while redemptions reduce units outstanding. The net asset value per unit is adjusted monthly based on underlying changes in the fair value of investments.

The investments of UUCEF are deployed under the general direction of an Investment Committee appointed by the Association's Board of Trustees. The Investment Committee has contracted with an outside consultant to assist in the selection and oversight of professional investment management firms, an asset allocation policy and guidelines for rebalancing asset classes. The professional investment management firm, under the oversight of the Investment Committee, manages the investment portfolio.

### Note 2 - Summary of Significant Accounting Policies

### **Basis of Financial Statement Presentation**

The accompanying financial statements are presented in accordance with accounting principles generally accepted in the United States of America. UUCEF is considered a non-profit entity that follows investment type Company accounting and reporting guidance in accordance with Financial Accounting Standards Board ("FASB") ASC No. 946, *Financial Services – Investment Companies*. The significant accounting policies followed by UUCEF are as follows:

### Cash and Cash Equivalents

UUCEF considers highly liquid instruments with maturities of three months or less at the date of purchase to be cash equivalents. Cash equivalents held by investment managers are considered part of investments given the expectation of near term reinvestment. Cash equivalents include treasury money market and money market mutual funds which are not insured. UUCEF maintains its cash balances at several financial institutions, which, at times, may exceed federally insured limits. UUCEF monitors its exposure associated with cash and cash equivalents and has not experienced any losses in such accounts.

### Notes to Financial Statements (in thousands)

#### Note 2 - Summary of Significant Accounting Policies (Continued)

#### Investments

Investments are stated at fair value, as determined by quoted market prices, where available. Where quoted market prices are not available, fair value is determined either by reference to similar investments or to values established by the managers of such investments. Certain investments are not readily marketable (alternative investments) and are recorded at fair value based on UUCEF's proportionate share of the fair value of underlying investments. The fair value of investments is determined by the individual investment manager.

UUCEF estimates that this valuation method most fairly presents the amount that would have been realized had the investment been sold to a willing buyer as of the date of the financial statements. Because of the inherent uncertainty of valuations, and changes in valuations over time, the estimated values may differ from the realized values at the point of sale. The estimated amounts may differ from the values that would have been available had a ready market existed. Increases or decreases in fair value are recorded in the accompanying statements of operations.

UUCEF has implemented policies and procedures to assess the reasonableness of the fair values provided and it believes that the reported fair values are reasonable.

#### Software Implementation Costs

Software is stated at cost at the date of acquisition and is being amortized on a straight-line basis over 4 years.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America ("GAAP") requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities, at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Significant estimates made in the financial statements relate to the valuation of portfolio investments and accruals. Actual results could differ from those estimates.

#### Investment Transactions and Investment Income, Realized and Unrealized Gains and Losses

Investment transactions are recorded on a trade-date basis. The identified cost method is used in determining realized gains and losses. Current market value measured against historical value is used in determining unrealized gains and losses. Dividend income is recognized on the ex-dividend date, and interest income is recognized on the accrual basis. Withholding taxes on foreign dividends have been provided for in accordance with UUCEF's understanding of the applicable country's tax rules and rates.

### Notes to Financial Statements (in thousands)

### Note 2 - Summary of Significant Accounting Policies (Continued)

#### Fair Value Measurements

UUCEF reports certain assets and liabilities at fair value on a recurring and nonrecurring basis depending on the underlying accounting policy for the particular item. Recurring fair value measures include UUCEF's investment. The fair value standards require an entity to maximize the use of observable inputs (such as quoted prices in active markets) and minimize the use of unobservable inputs (such as appraisals or valuation techniques) to determine fair value. In addition, UUCEF reports certain investments using the net asset value per share as determined by investment managers under the so called "practical expedient." The practical expedient allows net asset value per share to represent fair value for reporting purposes when the criteria for using this is met. Fair value standards also require UUCEF to classify financial instruments (except for those measured using NAV) into a three-level hierarchy, based on the priority of inputs to the valuation technique.

Instruments measured and reported at fair value are classified and disclosed in one of the following categories:

Level 1 - Quoted prices are available in active markets for identical instruments as of the reporting date. Instruments which are generally included in this category include listed equity and debt securities publicly traded on a stock exchange.

Level 2 – Pricing inputs are other than quoted prices in active markets, which are either directly or indirectly observable as of the reporting date, and fair value is determined through the use of models or other valuation methodologies.

Level 3 – Pricing inputs are unobservable for the instrument and include situations where there is little, if any, market activity for the instrument. The inputs into the determination of fair value require significant management judgment or estimation.

In some instances, the inputs used to measure fair value may fall into different levels of the fair value hierarchy. In such instances, an instrument's level within the fair value hierarchy is based on the lowest level of input that is significant to the fair value measurement.

Market price is affected by a number of factors, including the type of instrument and the characteristics specific to the instrument. Instruments with readily available active quoted prices or for which fair value can be measured from actively quoted prices generally will have a higher degree of market price observability and a lesser degree of judgment used in measuring fair value. It is reasonably possible that changes in values of these instruments will occur in the near term and that such changes could materially affect amounts reported in the financial statements.

### Income Taxes

UUCEF has been determined to be exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code (the Code). UUCEF is classified under the Code as a public charity Type I supporting organization under Section 509(a)(3).

### Notes to Financial Statements (in thousands)

#### Note 2 - Summary of Significant Accounting Policies (Continued)

#### **Uncertain Tax Positions**

UUCEF accounts for the effect of any uncertain tax positions based on a "more likely than not" threshold to the recognition of the tax positions being sustained based on the technical merits of the position under scrutiny by the applicable taxing authority. If a tax position or positions are deemed to result in uncertainties of those positions, the unrecognized tax benefit is estimated based on a "cumulative probability assessment" that aggregates the estimated tax liability for all uncertain tax positions. UUCEF has a number of tax positions, none of which result in an uncertainty requiring recognition. UUCEF is not currently under examination by any taxing jurisdiction. As a tax-exempt church related organization, UUCEF is exempt from filing certain non-profit filings. UUCEF does file a Form 990T.

### Note 3 - Fair Values of Financial Instruments

The following tables present financial assets as of June 30, 2017 and 2016 that UUCEF measures fair value on a recurring basis, by level, within the fair value hierarchy:

	Investments 2017							
	Level 1			Investments Measured at Level 1 Level 2 NAV Total				
	L		L		11			10101
Domestic Equity	\$	50,566	\$	7,561	\$	-	\$	58,127
International Equity		14,095		36,155		-		50,250
Fixed Income		13,471		18,257		9,470		41,198
Opportunistic		19,610		-		6,922		26,532
Private Markets		-		-		3,282		3,282
Other				1,572				1,572
Total investments	\$	97,742	\$	63,545	\$	19,674	\$	180,961

## Notes to Financial Statements (in thousands)

### Note 3 - Fair Values of Financial Instruments (Continued)

		Investments 2016						
		Investments Measured at						
	1	Level 1	1	Level 2	Ĺ	NAV		Total
Domestic Equity	\$	44,074	\$	3,276	\$	-	\$	47,350
International Equity		11,801		25,902		-		37,703
Fixed Income		18,680		20,991		-		39,671
Opportunistic		17,806		-		11,702		29,508
Private Markets		-		-		3,099		3,099
Other		-	. <u></u>	1,617				1,617
Total investments	\$	92,361	\$	51,786	\$	14,801	\$	158,948

Investments measured at NAV have the following redemption notice periods at June 30, 2017:

Total	\$ 19,674
Illiquid	 4,084
Quarterly	6,120
Weekly	\$ 9,470

Unfunded commitments to the investment vehicles amounted to \$5,495 and \$3,544 at June 30, 2017 and 2016, respectively. Funds allow for managers to limit normal redemptions under certain circumstances which could impact the ultimate availability of funds. In addition, funds in trust are controlled by outside organizations and thus are not redeemable.

Management has no intentions or plans to liquidate any net asset value per share practical expedient investments at other than net asset value per share.

### Notes to Financial Statements (in thousands)

### Note 4 - Membership Interest and Related Party Transactions

The beneficial interests in UUCEF for the Association, affiliated member congregations and other qualified entities is represented by units without par value. Each unit represents an equal beneficial interest in the net assets of UUCEF. The Association, as manager of UUCEF, has full power and authority to issue additional units, redeem or cause the redemption of units, or take such other action with respect to the units as provided for under the Operating Agreement.

The net increase (decrease) in net assets resulting from operations is allocated to each member on a monthly basis in proportion to the number of units held by them as of the valuation date.

The Association's endowment owned 48.1% and 47.9% of the units outstanding as of June 30, 2017 and 2016, respectively. Association administered trusts for the benefit of affiliated congregations and qualified entities accounted for 8.4% and 8.3% of the units outstanding as of June 30, 2017 and 2016, respectively.

The Association was paid \$348 and \$344 in administrative fees to manage UUCEF during the years ended June 30, 2017 and 2016, respectively. At June 30, 2017 and 2016, amount due to the Association was \$29 and \$79, respectively.

#### Note 5 - Financial Highlights (in per share amounts)

Per unit operating performance (for a participating unit outstanding) for years ended June 30, 2017 and 2016:

Net asset value at July 1, 2015	\$ 7.4957
Net investment loss	(0.0110)
Net realized and unrealized loss	(0.3510)
Net asset value at June 30, 2016	7.1337
Net investment loss	(0.0048)
Net realized and unrealized gains	0.9886
Net asset value at June 30, 2017	\$ 8.1175

## Notes to Financial Statements (in thousands)

#### Note 5 - Financial Highlights (in per share amounts) (Continued)

	2017	2016
Total return (a)	13.80%	-4.60%
Ratio of expenses to net assets	1.14%	1.07%

(a) UUCEF's rate of return is calculated by the Association's investment consultant in accordance with the Global Investment Performance Standards (GIPS) which take into account intra-period cash flows, distributions and the relative weighting of asset classes.

Rollfoward of number of beneficial shares in units outstanding for the years ended June 30, 2017 and 2016:

Beneficial shares in units outstanding at July 1, 2015	\$ 24,715,241
Units issued	1,094,928
Units redeemed	(1,992,263)
Pending issuance	67,364
Beneficial shares in units outstanding at June 30, 2016	23,885,270
Units issued	784,912
Units redeemed	(2,228,876)
Pending issuance	30,787
Beneficial shares in units outstanding at June 30, 2017	<u>\$ 22,472,093</u>

#### Note 6 - Subsequent Events

UUCEF has evaluated subsequent events through December 11, 2017, the date the financial statements were authorized to be issued.